

REQUEST FOR PROPOSAL (RFP)

Supply and installation of All-in-One Desktop Computer and All-in-One Color Laser Printer with Fax for Uttarakhand Electricity Regulatory Commission, Dehradun, Uttarakhand



UTTARAKHAND ELECTRICITY REGULATORY COMMISSION

1st Floor, Institutions of Engineers (I) Ltd., Near ISBT, DEHRADUN- 248 001

PH. 0135-2641119 FAX- 2641314

Website: www.uerc.gov.in

Tender for Procurement of All-in-One Desktop Computer and All-in-One Color Laser Printer with Fax

The UERC invites technically complete and commercially competitive proposals from reputed vendors for Supply and installation of All-in-One Desktop Computer and All-in-One Color Laser Printer with Fax for its office. The Technical Specifications for the same are enclosed in the **Annexure-I**.

Bid Submission

The Technical and Financial/Price bids shall be submitted in separate sealed envelopes clearly super scribing on the envelope "Technical Bid for purchase of All-in-One Desktop Computer and All-in-One Color Laser Printer with Fax & "Financial/Price Bid for purchase of All-in-One Desktop Computer and All-in-One Color Laser Printer with Fax" on or before **3.00 PM of March 12, 2012**.

Earnest Money Deposit (EMD):

(a) An EMD of Rs. 5000.00 (Rs. Five Thousand) in the form of FDR drawn in favour of Secretary, Uttarakhand Electricity Regulatory Commission, Dehradun must be submitted along with the Proposal.

(b) Proposals not accompanied by EMD shall be rejected as non-responsive.

(c) The EMD of the unsuccessful bidders would be returned back within one month after the date of issue of supply order.

(e) No bank guarantee will be accepted in lieu of the EMD.

Forfeiture of EMD

The EMD shall be forfeited by the UERC in the following events:

(a) If the proposal is withdrawn during the validity period or any extension thereof by the bidder.

(b) If the proposal is varied or modified in a manner not acceptable to the UERC after opening of proposal during the validity period or any extension thereof.

(c) If the successful bidder unable to supply the material in time.

The Financial Bid should contain the following:

The bidders are required to submit Financial/Price Bid on the format enclosed with RFP as 'Financial bid/Price Schedule. Taxes if any should be explicitly stated in the financial/Price Bid as per **Annexure-III**

Bids sealed in accordance may be sent by registered post or hand delivered so as to be received at the following address but not later than 3.00 PM of 12.03.2012.

Secretary,
Uttarakhand Electricity Regulatory Commission
1st Floor, Institutions of Engineers (I) Ltd.,
Near ISBT, DEHRADUN- 248 001

Bidding

1. Bidders are not permitted to lodge more than one bid.
2. The cost of bidding and submission of the bid is entirely the responsibility of the Bidders, regardless of the conduct or outcome of the tendering process.

Terms & Conditions:

1. All bids and supporting documentation shall be submitted in English/Hindi.
2. All costs and charges, related to the bid, shall be expressed in Indian Rupees only and the above total cost is inclusive, installation charges if any etc.
3. The supply of items should be done within 02 (Two) weeks from the date of purchase order.
4. **Payment Terms:**

On completion of installation of the equipment at UERC office, personnel will inspect and certify installation before release of payment to the vendor.

- a. A payment of Ninety percent (90%) of the contracted sum, would be payable on successful installation, integration and issue of acceptance certificate to that effect by Institute.

- b. A payment of 10% of the order value would be payable to the supplier on expiry of the warranty period or against bank guarantee of the same amount valid till the last date of the warranty period.
 - c. All payments will be released based on separate invoices submitted to Institute by the vendor.
- 5. Three years on-site comprehensive warranty for All-in-One Desktop Computer and one year on-site comprehensive warranty for All-in-One Color Laser Printer with Fax.
- 6. The bidders should be the original manufacturer of the equipments or authorized dealer/representative in India. An Authorization letter from the manufacturer to this effect should be furnished as enclosed in **Annexure II**.
- 7. UERC reserves the right to reject all or any of the quotations without assigning any reason thereof.
- 8. UERC reserves the right to split the order.
- 9. The decision of UERC shall be final.

Technical Specifications for All-in-One Desktop Computer

S. No.	Parameters	Descriptions
1.	<u>Computer Make, Model and Type</u>	Dell- DLDT0342 (Insp ONE 2320 - C3PO) All in One
2.	<u>Processor</u>	Intel Core i7 - 2600s or higher
3.	<u>Memory</u>	8 GB RAM
4.	<u>Optical Storage</u>	DVD Writer
5.	<u>Hard Disk Drive</u>	2000 GB, 7200 rpm, SATA Hard disk or higher
6.	<u>Key Board</u>	Dell Wireless
7.	<u>Mouse</u>	Dell Wireless
8.	<u>Communications</u>	Integrated Gigabit Ethernet (10/100/1000) 802.11b/g mini-Card
9.	<u>Graphics</u>	Integrated 1GB Graphics
10.	<u>Screen Size</u>	23" with Full HD (Touch screen)
11.	<u>Sound Card and Speakers</u>	Internal integrated HD Audio with speakers
12.	<u>Internal TV Tuner</u>	TV Tuner 260 M or better
13.	<u>Warranty</u>	3 years On-site comprehensive warranty
14.	<u>Operating System</u>	Microsoft Windows 7 Home Premium Preloaded or better
15.	<u>USB support & Interface</u>	4-6 USB 2.0 Ports, VGA, Microphone, head phone, TVT, Power
16.	<u>Web Cam</u>	HD Web Camera
17.	<u>Card Reader</u>	8-in-one

Technical Specifications for All-in-One Color Laser Printer with Fax

S. No.	Parameters	Descriptions
HP Pro CM 1415 (fnw) Color Laser LaserJet MFP (Print, Copy, Scan, Fax, Wireless)		
1	<u>Print/copy speed:</u>	Upto 12/8 ppm (black/color)
2	<u>RAM:</u>	160 MB
3	<u>Processor:</u>	600 Mhz
4	<u>Network & wireless:</u>	Yes
5	<u>Fax capacity:</u>	250 pages
6	<u>Resolution:</u>	600X600
7	<u>Card slots:</u>	yes
8	<u>Scanner:</u>	flatbed 1200 dpi, ADF
9	<u>USB:</u>	high speed 2.0
10	<u>ePrint:</u>	yes

MANUFACTURER'S AUTHORISATION FORM (MAF)

No.....dated

To,

We _____ who are established and reputable manufactures of _____ having offices at _____ and _____ do hereby authorize M/S_____ (Name and address of Representative/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for quotation offer.

We hereby extend our full guarantee and warranty as per the terms and conditions of the bid and the contract for the equipment and services offered against this invitation for bid offer by the above firm.

Yours faithfully,

(Name) for and on behalf of M/s _____
(Name of manufacturers)

Note: *This letter of authority should be on the letterhead of the manufacture concern and should be signed by a competent person of the manufacturer.*

