

# **REQUEST FOR PROPOSAL (RFP)**

**Supply and Installation of 96 Nos. Exide Make 12V/65AH SMF Batteries for 3 Nos. 10 KVA Online UPS for Uttarakhand Electricity Regulatory Commission, Dehradun.**



**UTTARAKHAND ELECTRICITY REGULATORY COMMISSION**

1<sup>st</sup> Floor, Institutions of Engineers (I) Building, Near ISBT, Dehradun- 248 001

PH. 0135-2641119 FAX- 2641314 Website: [www.uerc.gov.in](http://www.uerc.gov.in)

## **Request for Proposal for supply & installation of 96 Nos. Exide Make 12V/65AH SMF Batteries.**

UERC invites sealed quotations for supply & installation of 96 Nos. Exide Make 12V/65AH SMF Batteries for 03 Nos. 10 KVA Online UPS as per specifications, terms & conditions given in enclosed forms for technical and commercial bids.

Installation location/Area/Space: UERC office, near ISBT, Dehradun. The Installation of Batteries shall be done on ground floor of the Commission office.

Only those vendors who fulfill the following pre-qualification criteria are eligible to Bid:

1. The bidder must be authorized dealer for the above required batteries during the last 2 years & the authorization is still in force.
2. The bidder shall be having office(s)/service centre(s) at Dehradun and shall be able to provide the warranty services at Dehradun, directly.
3. Authorized Dealership certificate must be signed by the authority of the Original Equipment Manufacturer (OEM) on their authentic format.
4. The bidder shall provide an undertaking that the Model offered & empanelled will be available & supplied during the currency of the empanelment as per enclosed Form B on their letter head.
5. The successful bidder shall provide necessary warranty as specified by the Manufacturer.

### **PROCESS FOR SUBMISSION OF BID**

The bid shall be submitted in separate sealed cover for technical and commercial bid. The Covers should be super scribed with the headings “**Technical Bid for supply & installation of Exide Make 96 Nos. 12V/65AH SMF Batteries**” for Technical Bid documents and “**Commercial Bid for supply & installation of Exide Make 96 Nos. 12V/65AH SMF Batteries**” for Commercial Bid documents.

The envelope containing **Technical Offer** should include only bidder’s Profile (as per enclosed format), relevant Technical Bid Form and **Standard** Printed Technical Literature/Brochure about the Product, Quality certifications if any for the Product and documents supporting above eligibility requirements, Copy of registration in sales tax/commercial tax/VAT, Copy of PAN.

The envelope containing **Commercial Offer** should include only the commercial quote for the product offered as per the format enclosed. **Please note that no information other than the information called for should be furnished along with this offer.**

The sealed covers containing the **Technical and Commercial** offers shall in turn be put in a sealed outer envelope to be super-scribed “**Technical and Commercial**”

**supply & installation of Exide Make 96 Nos. 12V/65AH SMF Batteries ". Bid shall be addressed to the following:**

**Secretary,  
Uttarakhand Electricity Regulatory Commission,  
1<sup>st</sup> Floor, Institutions of Engineers (I) Building, Near ISBT,  
Dehradun- 248 001**

Please note the following points while submitting your offers.

1. The bid shall be made strictly as per the formats enclosed.
2. The Bidder shall bear all the costs associated with the preparation of the documents, submission of its bid and UERC will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
3. The bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized to bind the bidder to the contract.
4. The bid shall contain no interlineations, erasures or over writing except as necessary to correct errors made by the Bidder. In which case the person or persons signing the bid shall initial such corrections.
5. The Bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.
6. The company should be in this line of activity during the last two years and should have executed similar projects for supply and installation of Batteries in government/ private sector / government undertakings.
7. The Models offered should strictly conform to the specifications given in the product literature and these models should be supported for a minimum period of 2 years after expiry of warranty period.
8. Time required for supply and installing the Product at our office shall be within 6 weeks from the date of Commission's supply order. If the supplier fails to deliver the material/ equipment within stipulated period, a penalty @ 0.5% per week on undelivered material subject to maximum 10% of the order value shall be levied which shall be deducted from their bill.
9. Products shall be supplied in a ready to use condition along with all Cables, Connectors, Manuals and Media etc.
10. UERC may call for any clarifications/ additional particulars required, if any, on the technical bids submitted by the bidder. The bidder has to submit the clarifications/ additional particulars in writing within the specified date and time. The bidder's offer will be disqualified, if the clarifications/ additional particulars sought are not submitted within the specified date and time. The Commercial Bids of the technically qualified vendors will only be considered.

11. The undersigned reserves the right to reject any or all the quotations without assigning any reason.
12. The bidder should comply with the following terms & conditions with respect to the Commercial Bids enclosed and note:
  - (a) The pricing structure should be furnished strictly on our format.
  - (b) The quoted price should be FOR Commission's office inclusive all charges and levies. Commission shall not be paid any extra charge towards any account.
  - (c) **No advance will be paid** against the Purchase Order. 100% of the cost of the batteries will be paid against proof of satisfactory delivery of batteries and successful installation. **UERC will not consider any other payment terms even if it is mentioned in the offer letter.**
  - (d) The prices quoted shall be valid for a minimum period of **120 Days from the last date for submission of offers and applicable for the quantity projected for procurement by the UERC.**
  - (e) If the supplier fails to complete the supply & installation of batteries within maximum 12 weeks of time the UERC reserves the right to cancel the Supply Order.
  - (f) The SMF Batteries shall carry **minimum 24 months Comprehensive on-site warranty from the date of installation.**
13. If the supplied Batteries are not working properly, the same shall be replaced with new Batteries.
14. Any disputes will be subject to the jurisdiction of courts at Dehradun.

( Neeraj Sati)  
Secretary

**STATEMENT OF PRE-QUALIFICATION OF RFP FOR SUPPLY & INSTALLATION OF EXIDE MAKE 96 NOS. 12V/65AH SMF BATTERIES:**

<b>S No</b>	<b>Pre-qualification Criteria</b>	<b>COMPLIANCE</b>
1	Should be an authorized dealer during the last 2 Years and is in force during the current year (Enclose Dealership certificate from OEM)	
2	Should have executed contracts for Supply of Batteries for government/public undertakings /private sector during the last 2 years (Enclose Copies of major Purchase Orders if any )	
3	Product must have been deployed in the Market and working satisfactorily (Enclose Copies of Purchase Orders)	
4	Should be registered under Sales Tax/ Commercial Tax/ VAT ( Enclosed copy of such registration)	
5	Should be registered under Income Tax Deptt. ( enclosed copy of PAN of IT Deptt.)	
6	Shall be having Support Services at Dehradun. (provide Numbers) OEM Branch/Dealer/ : In Dehradun : Outside Dehradun :	
7	If the bid is submitted by Authorised Dealer (Enclose Letter from OEM)	
8	References/ Major Contracts Executed	
9	Any other point if essential	

**Signature & Seal of Bidder**

**Letter of Undertaking**

(This format has to be issued by the bidder on their Letter Head duly signed by authorized signatory)

Place:

Date:

To,  
Secretary  
Uttarakhand Electricity Regulatory Commission

Dear Sir,

We hereby certify that M/S ..... (Name & Address) is an Authorized Dealer of M/s.....and entitled for Supply and installation of Exide Make Batteries for the last .... (Specify) Years. Further, we certify that our Authorizationship agreement with M/S ..... is in force and is valid up to ..... (Specify Period).

We hereby undertake that the Model offered & empanelled will be available & supplied during the currency of the empanelment. We understand that you are not bound to accept the lowest or any Bid you may receive. Further, we declare that all the terms & conditions as per the RFP are agreeable to us.

Further, we confirm that the undersigned is authorized to issue this letter.

Yours Faithfully,

(Name, Status, Address, Phone Number of the Authorized Signatory with Company Seal)

**QUOTATION FOR SUPPLY AND INSTALLATION OF 96 NOS. EXIDE MAKE 12V/65AH  
SMF BATTERIES**  
**COMMERCIAL BID**

To:

The Secretary,  
Uttarakhand Electricity Regulatory Commission

**Reg: Supply & installation of 96 Nos. Exide Make 12V/65AH SMF Batteries.**

Having examined the Bidding Documents, we, the undersigned, offer to supply and install the -----(equipment name), in conformity with the said Bidding documents for the sum of .....(Rs. ) or such other sums as may be ascertained in accordance with the Price Schedule attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver, install and commission the system in accordance with the delivery schedule specified in the Schedule of Requirements/ purchase orders issued.

We agree to abide by the Bid and the rates quoted therein for the orders awarded by UERC up to the period prescribed in the Bid which shall remain binding upon us.

Until a formal contract is prepared and executed (the bid document) this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Our quoted rates are valid for 120 days from the date of opening of bid.

**We understand that you are not bound to accept the lowest or any Bid you may receive. Further, we declare that all the terms & conditions as per the RFP are agreeable to us.**

Dated this..... Day of.....2012.

(Signature)  
(Name) (in the capacity of)  
Duly authorized to sign Bid for and on behalf of

# COMMERCIAL BID

## QUOTATION FOR SUPPLY AND INSTALLATION OF 96 NOS. EXIDE MAKE 12V/65AH SMF BATTERIES

### PRICE SCHEDULE

<b>Sl.No.</b>	<b>Particulars</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount</b>
1.	Supply & Installation of Exide make 12V/65AH SMF Batteries for using in 3 nos 10KVA UPS Battery Bank commissioned in UERC office campus.	96 Nos.		
2.	Buy back of Exide make 12V/65AH SMF old & used Batteries taken out from Battery Bank at the time of installation	96 Nos.		
	<b>Total</b>			

( Rupees

)only.

Signature of Authorized Official  
with Seal