

**Terms
of
Reference (TOR)
for**

**Supply, Installation and
Commissioning of 84"/85"
display and making
presentation environment
wireless.**



UTTARAKHAND ELECTRICITY REGULATORY COMMISSION

"Vidyut Niyamak Bhawan", Near ISBT, P.O.-Majra, Dehradun- 248171
PH. 0135-2641115 FAX- 2641314 **Website:** www.uerc.gov.in **E-mail:** secy.uerc@gov.in

(1) Bid Details:

UERC intends to invite bids for “Supply, Installation and Commissioning of 84”/85” display and making presentation environment wireless”. Other details for the same are as follows:

1. Last date and time for submission of Bidding Documents is **05/09/2016 upto 15.00 Hrs.**
2. Date and Time of Bid Opening: **05/09/2016 at 16.00 Hrs.** (or next working day in case of holiday).
3. Place of Installation: **UERC’s Conference Room**
4. Place of opening of Bids: **Uttarakhand Electricity Regulatory Commission, “Vidyut Niyamak Bhawan”, Near ISBT, P.O.-Majra, Dehradun- 248171.**
5. Address for communication: **Secretary, Uttarakhand Electricity Regulatory Commission, “Vidyut Niyamak Bhawan”, Near ISBT, P.O.-Majra, Dehradun- 248171.**
6. Tel: **0135-2641115**
7. Fax : **0135-2641314**

Note: Bids will be opened in presence of the bidders or their representative who wish to attend.

- (2) **EXAMINATION OF BIDS DOCUMENTS:** The Bidder is expected to examine all instructions, forms, terms and conditions and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents in every respect will be at the Bidder’s risk and may result in the rejection of its bid.
- (3) **PERIOD OF VALIDITY:** Bids shall remain valid for three months. Any bid valid for shorter period shall be rejected by UERC as non-responsive.
- (4) **EARNEST MONEY DEPOSIT (EMD):** The EMD of Rs. 20,000/- shall be deposited with Tender documents in the form of FDR/CDR of scheduled bank in favour of Secretary, UERC, Dehradun. Unsuccessful bidder’s EMD will be refunded within 30 days after the selection of L1. EMD of successful bidder shall be returned not later than 30 days after the final commissioning approved by UERC officials. The tenders not having prescribed earnest money will not be considered and shall be summarily rejected.
- (5) **PROCESS FOR SUBMISSION OF BID:** Bids are to be submitted in 02 sealed envelopes. First envelope should be super-scribed as “**EMD and Forms**” and comprising following:
 - (a) **EMD of Rs 20,000/- and details to be mentioned in Form-A.**
 - (b) **Bidder’s information to be mentioned in Form-B.**
 - (c) **General compliance statement in Form-C.**
 - (d) **Financial strength of Bidder in Form-D.**

- (e) **List of offices in Dehradun in Form-E.**
- (f) **Authorization letters details in Form-F.**
- (g) **Back to back support letter from OEM details in Form-G.**
- (h) **Technical response sheet for 84"/85" LED displays to be filled in Form-H.**
- (i) **Make & model list for 84"/85" LED displays to be filled in Form-I.**
- (j) **Technical sheet for wireless environment making system in Form-J.**
- (k) **Make & model list for wireless environment making system to be filled in Form-K.**
- (l) **Any required supporting documents.**

Second envelope should be super-scribed as **"Price for Supply, Installation and Commissioning of 84"/85" display and making presentation environment wireless"** comprising filled **Annexure-A and Annexure-B** respectively. Each page and correction of the bid should be duly signed by the bidders as specified in the information and instruction to the bidders. The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidder to the contract. The authorization shall be indicated by written power of attorney accompanying the Bid. The person or persons signing the bid shall initial all pages of the bid. The bid shall contain no interlineations, erasures or over-writing except as necessary to correct errors made by the Bidder, in which case such corrections shall be signed by the person or persons signing the bid.

- (6) **RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS:** The UERC reserves the right to accept or reject any bid or the bidding process or even reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder. The UERC reserves the right to accept or reject any bid or all bids without assigning any reason thereof. Decision of the UERC in this regard shall be final and binding on the bidders.
- (7) **SELECTION CRITERIA OF BIDDER(S):** Initially first envelope super-scribed as **"EMD and Forms"** shall be opened by the Committee. The Committee shall analyse all the forms and Price Bids (Annexure-A & Annexure-B) of only those bidders shall be opened by the Committee who will fulfil desired requirements as mentioned in the Forms. Any bidders who will fails to become Lowest (L1) in both Annexure-A & Annexure-B quoted price then the Committee may decide to split the Work Order between two firms. In such case, both the firms shall be bounded to finish the work assigned to them in maximum 60 days after receiving the work order. Performance Guarantee amount shall be deposited by both of them on proportional basis.

- (8) **RIGHT TO SPLIT THE WORK ORDER:** The UERC reserves the right to split the work order. Supply, Installation and Commissioning of 84"/85" display and work of making presentation environment wireless may be divided between two bidders, if the Commission feels so.
- (9) **INSTRUCTIONS TO BIDDER:** The bid should contain the prescribed information and the same should be signed as laid down hereunder:
- (a) If the bid is submitted by a firm of partnership, it shall be signed by all the partners of the firm with their full names and current business address, or by partner holding the power of attorney for the firm for signing the bid in which case a certified copy of the partnership deed and current business address of all the partners of the firm shall also accompany the bid. **If the bid is submitted by a company, it shall be signed by a authorized person who should be authorized by way of resolution of the company as per rules and copy of resolution should be annexed with bid in token of power of attorney for signing office bid by the authorized person on behalf of the Company.**
 - (b) The bidder is to submit relevant documents/papers in support of their declarations/confirmations as indicated in Form-A, B, C, D, E, F, G, H, I, J, K and Annexure-A & Annexure-B duly filled and signed by the bidder.
 - (c) Bidders must submit rate as per **Annexure-A** and **Annexure-B**. Price for **"Supply, Installation and Commissioning of 84"/85" display"** for each make and model should be submitted in **Annexure-A**. Price for **"making presentation environment wireless in the conference room with all accessories/cables"** should be mentioned in **Annexure-B**.
 - (d) Successful bidder(s) shall deposit an amount equal to 20,000/- in shape of FDR/CDR of scheduled bank duly pledged in the name of Secretary, UERC, Dehradun at the time of submission of final bill which shall be released after satisfactory completion of warranty period of 03 years.
 - (e) The Successful bidder(s) will provide operative training to UERC officials and co-ordinate with OEM in case of any problem during warranty period.

(10) Eligibility Criteria for the bidder:

- (a) The bidder is required to submit EMD of Rs 20,000/- in the name of Secretary, UERC, Dehradun alongwith details mentioned in Form-A.
- (b) The bidder is required to provide his details mentioned in Form-B.

- (c) The bidder is required to provide comply General compliance statement in Form-C.
- (d) The copies of Audited Annual Accounts/Balance Sheet along with Profit & Loss Account for last three financial years shall be attached along with the bid. (Form-D).
- (e) The bidder must have one office in Dehradun. Please attach the copies of any two of the following: Property Tax Bill of last year / Electricity Bills / Telephone Bills of last one year / VAT Registration / CST Registration / Valid Lease Agreement in the name of the bidder. (Form-E).
- (f) The bidder should be authorized by OEM. Please attach the copy of Authorization on OEM letter head and signed by authorized signatory. (Form-F).
- (g) The bidder is required to provide letter from OEM stating back to back support from the OEM. An undertaking by authorized signatory of the company needs to be submitted in this regard. (Form-G).
- (h) The bidder is required to submit Technical Response Sheet for 84"/85" LED displays in Form-H.
- (i) The bidder is required to submit make & model list for 84"/85" LED displays in Form-I.
- (j) The bidder is required to submit Technical Response Sheet for wireless environment making system in Form-J.
- (k) The bidder is required to submit make & model list for wireless environment making system in Form-K.

(11) Scope of Work:

(i) The specification provided in this document covers Supply, Installation and Commissioning of 84"/85" display suitable for continuous viewing for 24X7 hours from reputed manufacturer i.e. LG, SAMSUNG, and SONY models with following features:

- (a) Should have the provision of displaying contents over 84"/85" Display through different sources like PC, Laptop, Tablet, Satellite TV Input, and other Video Source, HDMI, VGA etc.
- (b) Should be designed for 24X7 hours continuous operations and should provide enhanced productivity and user friendly operation in terms of new product and technology.

- (c) Should have LAN port input display.
- (d) Should have narrow bezel.
- (e) The bidder shall provide full documentation including technical details of all components listed in the proposal.
- (f) Bidder has to supply and install all the accessories including wall mounting kits required for the satisfactory operation of the system with the latest technology solutions.
- (g) Bidder is responsible for fixing and aligning of **display** and also for providing bracket to hide the backend wiring to give an aesthetic look.
- (h) A remote sensing device for controlling must be given.
- (i) Bidder shall supply any other components if required for the satisfactory operation of the system.
- (j) Brands other than LG, SAMSUNG, and SONY shall not be accepted.

(ii) **Making presentation environment wireless with following features:**

- (a) User/presenter should be able to give input to 84"/85" display by their PC/Laptop/ Tablet/mobile by windows/IOS/android environment wirelessly and other LED/LCD displays (minimum 03) must be able to replicate the same input given by the user.
- (b) The bidder should supply, install and commission the system with required accessories as required for the satisfactory operation.
- (c) The bidder shall provide full documentation including technical details of all components listed in the proposal.

(d) Bidders are advised to see the current/existing infrastructure before quoting the rates so that they will be able to understand the requirements.

(12) Payment: Payment for goods and services shall be made by UERC, Dehradun in Indian Rupees as follows:

- No advance payment will be made.
- 100% payment shall be released after successful supply, installation and commissioning report issued by UERC official and deposition of required bank guarantee, other certificates etc. If Bank Guarantee, as in desired shape, will not submitted then BG equal amount shall be deducted from the bill and shall be released after 03 years with due satisfactory services during warranty period.

Note-1: UERC shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.

Note-2: All correction/addition/deletion in the bid shall require authorized countersign. Force Majeure shall mean and be limited to the following:

- a) Fire, explosion, cyclone, earthquake, flood, tempest, lightening or other natural physical disaster;
- b) War / hostilities, revolution, acts of public enemies, blockage or embargo;
- c) Any law, order, Riot or Civil commotion, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
- d) Strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or;
- e) Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order;

f) Any other circumstances beyond the control of the party affected;

Delivery & Installation period may be extended by UERC due to circumstances relating to Force Majeure. Bidder shall not claim any further extension for delivery & installation or completion of work. UERC shall not be liable to pay extra costs under any circumstances and the Bidder shall not be liable for delays in performing their obligations under this order. The Bidder shall not be subject to price reduction for delayed deliverables, as stated elsewhere.

However, it will be prerogative of UERC to take the decision on force major conditions and UERC decision will be binding on the Bidder.

Earnest Money Deposit Details

Sr. No.	Item	Amount (In ₹)	Name of the Bank & Branch	In favour of	FDR/CDR No.	Date of issuance
1	Earnest Money Deposit (E.M.D.) in shape of FDR/CDR of scheduled bank only	20,000/-		Secretary, UERC, Dehradun		

Bidder's Information

S.NO.	Particulars	Details
A	General Information	
	Name of Company	
	Address	
	Postal Code	
	Phone Number (Landline with STD Code) and Mobile number of authorized person	
	Fax	
	Email Address	
	Contact Person Name & Designation	
	Year of Establishment	
	Registration Number	
	CIN No.	
B	Bank Related information	
	Bank Name	
	Branch Name with location pin code	
	Account No.	
	IFSC Code	
C	Tax Related information	
	Service Tax Registration Number	
	PAN Number	
	TAN Number	
	Income Tax Ward Number	

Place:-

Date:-

**NAME & SIGNATURE OF BIDDER
WITH SEAL OF FIRM**

General Compliance Statement

Please note that any deviations mentioned elsewhere in the bid will not be considered and evaluated by the UERC. UERC reserve the right to reject the bid, if bid not submitted in proper format as per TOR.

Compliance	Description	Compliance (Yes/No)	Remarks
Terms and Conditions	We hereby undertake and agree to abide by all the terms and conditions including all Annexure, Forms, corrigendum(s) etc. stipulated by the UERC in this tender document. (Any deviation may result in disqualification of bids).		
Specification	We certify that the systems/services offered by us for tender confirms to the specifications stipulated by UERC.		

(If left blank, it will be construed that there is no deviation from the specifications given above)

Signature & Seal of Bidder

Financial strength of the bidder

Financial Year	Copies of Audited Annual Accounts/Balance Sheet along with Profit & Loss Account for last three financial years attached? (Yes/No)
2013-14	
2014-15	
2015-16	
Grand Total	

Note: Please fill this form and submit with bid the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

Office in Dehradun

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached as mentioned in 8.e.
1				
2				

Note: Bidder may mention more than one office (if applicable) by adding multiple rows.

Authorization Letters

Item	Make & Model	Name of OEM	Authorization letter Submitted? (Yes/No)

Back to back support letter from OEM

Item	Make & Model	Name of OEM	Back to back support letter from OEM Submitted? (Yes/No)

Technical Response Sheet for 84"/85" LED display
Make & Model: _____

Sr. No. (1)	Description (2)	Minimum Parameter Requirement (3)	Parameter of Proposed Model (4)	Compliance Yes/No (5)
1	Technology	LED		
2	Diagonal Size	84"/85"		
3	Resolution	3840 x 2160		
4	Display	ULTRA HD		
5	Brightness	450 nits or higher		
6	Aspect Ratio	16:9		
7	Contrast Ratio	1400:01 or better		
8	Colors	16 million or better		
9	HDMI Connectivity	2 or higher		
10	USB Port	1 or higher		
11	Bezel width	Narrow		
12	Power Supply	230V AC +/- 10%, 50 Hz		
13	Audio Speaker	Built In Speaker (10W + 10W)		
14	Accessory	AC Power cord, User Manual, Remote control, Wall mount brackets, necessary cables and connectors shall be provided to make it a complete operable unit.		

Note: Please do not mention yes or compliance in column no. 4. Instead please mention the exact value of parameter for the proposed model of equipment.

Place :-

Date :-

**NAME & SIGNATURE OF BIDDER
WITH SEAL OF FIRM**

Make & Model List for 84"/85" LED display

Sr. No.	Item	Make & Model	Supporting Document Submitted (Yes/No)

Note: Bidder may quote the rates of more than one make and models as mentioned in para 11.(i).

Technical Response Sheet for wireless environment

Sr. No. (1)	Description (2)	Parameter of Proposed Model/devices/cables (3)
1		
2		
3		

Note: Bidders are advised to see the current/existing infrastructure before quoting the rates so that they will be able to understand the requirements.

Make & Model List for wireless environment

Sr. No.	Item	Make & Model	Supporting Document Submitted (Yes/No)

Note: Bidder may quote the rates of more than one make and models.

Annexure-A

Financial details for 84"/85" Display System

S.No.	Particular	Make and model	Quantity	Total Amount (Inclusive of supply, installation and commissioning, packaging, forwarding, transit insurance, warranty and all taxes etc.)
A	B		C	D
1	Cost of 80" / 85" display as per technical specifications with 03 years warranty		01	
2	Total cost of equipment with tax			
	Any other information			

NOTE:- The offers, with the rates given in any form/Performa, other than that mentioned above, shall not be considered, in any case. The Bidder has to **mandatorily** quote and bid for the complete scope of the tender otherwise his bid would be rejected outright.

SIGNATURE OF BIDDER

PLACE:

DATE:

**NAME IN FULL
DESIGNATION/ STATUS IN THE FIRM**

COMPANY SEAL

Annexure-B

Financial details for wireless system

S. No.	Particular	Make and model	Quantity	Total Amount (Inclusive of supply, installation and commissioning, packaging, forwarding, transit insurance, warranty and all taxes etc.)
A	B		C	D
1	Cost of devices/cables/accessories with 03 years warranty, installation and commissioning as per scope of work mentioned in this ToR etc. for making presentation environment wireless		01 with other accessories/cables etc	
2	Total cost with taxes			
	Any other information			

NOTE:- 1. Bidders are advised to see the current/existing infrastructure before quoting the rates so that they will be able to understand the requirements.

2. The offers, with the rates given in any form/Performa, other than that mentioned above, shall not be considered, in any case. The Bidder has to mandatorily quote and bid for the complete scope of the tender otherwise his bid would be rejected outright.

SIGNATURE OF BIDDER

PLACE:

DATE:

**NAME IN FULL
DESIGNATION/ STATUS IN THE FIRM**

COMPANY SEAL

Checklist for Bidders

Sr No.	Details of Forms & Annexure	Select
1.	EMD of Rs 20,000/- and details to be mentioned in Form-A.	<input type="checkbox"/>
2.	Bidder's information to be mentioned in Form-B.	<input type="checkbox"/>
3.	General compliance statement in Form-C.	<input type="checkbox"/>
4.	Financial strength of Bidder to be mentioned in Form-D.	<input type="checkbox"/>
5.	List of offices in Dehradun to be mentioned in Form-E.	<input type="checkbox"/>
6.	Authorization letters to be mentioned in Form-F.	<input type="checkbox"/>
7.	Back to back support letter from OEM to be mentioned in Form-G.	<input type="checkbox"/>
8.	Technical response sheet for 84"/85" LED display to be filled in Form-H.	<input type="checkbox"/>
9.	Make & model list for 84"/85" LED display to be filled in Form-I.	<input type="checkbox"/>
10.	Technical sheet for wireless environment making system in Form-J.	<input type="checkbox"/>
11.	Make & model list for wireless environment making system to be filled in Form-K.	<input type="checkbox"/>
12.	Financial Bid Format For 84" / 85" Displays in Annexure-A.	<input type="checkbox"/>
13.	Financial Bid Format For wireless system in Annexure-B.	<input type="checkbox"/>
14.	Supporting documents as per requirement	<input type="checkbox"/>