



UTTARAKHAND ELECTRICITY REGULATORY COMMISSION

1st Floor, Institution of Engineer's Building, Near ISBT, Clementown, Dehradun- 248 002

Website: www.uerc.gov.in E-mail: uttaranchalerc@rediffmail.com

VACANCY

The Uttarakhand Electricity Regulatory Commission (UERC) invites application for the following vacancies, which is to be filled up on Direct recruitment or Deputation Basis.

Sr.	Name of post	Pay Band	No. of Post
1.	Accounts Officer	(PB -3) ₹ 15,600-39,100 with Grade Pay ₹ 5,400.	One (1)

Further details, application format and other instructions can be downloaded from/ seen at the Commission's website www.uerc.gov.in. Application in prescribed format along with requisite documents are invited from eligible candidates so as to reach the Secretary, Uttarakhand Electricity Regulatory Commission, 1st Floor, Institution of Engineer's Building, Near ISBT, Clementown, Dehradun-248 002 latest by 05.07.2013.

Advt. No.4/2013-14

Secretary



UTTARAKHAND ELECTRICITY REGULATORY COMMISSION

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Uttarakhand Electricity Regulatory Commission (UERC), a statutory body discharging its functions under the provisions of the Electricity Act, 2003, invites application from eligible candidates for the following post on Direct recruitment or Deputation basis. The format of application and details may be downloaded from the Commission's website: www.uerc.gov.in. The applications are to be submitted as per instructions given herein:

Sr	Name of the Post & Pay Band	No. of Posts	Essential Qualifications & Experience	Desirable Experience
1	Accounts Officer Pay Band ₹ 15,600-39,100 and Grade Pay ₹ 5,400.	One (1)	1. Graduate Degree in Commerce or equivalent with 4 years experience in Government Deptt./Govt. Corporation/Statutory bodies of accounting works in accounting software (preferably Tally), familiarity with provident fund, income tax, audit, reconciliation of accounts and book keeping. 2. Officers/employees holding analogous post on regular basis or with more than 02 years regular service in the Pay Band of ₹ 9,300-34,800 or equivalent with Grade Pay ₹ 4,200 or above. 3. Excellent verbal and written communication skill. 4. Good working knowledge of word processing, spreadsheets, internet and email software is must.	MBA with specialization in Finance or equivalent from recognized university/institution.

General Instruction:-

- 1- The mode of appointment for the above post is on Direct recruitment or Deputation basis from State/Central/UT Government/ Statutory/ Constitutional Body / Public Sector Undertakings etc.
- 2- The Application in the given format is to be submitted to **the Secretary, Uttarakhand Electricity Regulatory Commission, 1st Floor, Institution of Engineers' (I) Building, Near ISBT, Clementown, Dehradun-248002** alongwith self attested copies of certificates/marks sheets for educational qualifications (starting from matriculation), Category, Passport size recent photograph and details of Experience through **registered/speed post only so as to reach him latest by 5th July 2013.**
- 3- Applicants in Central/State/UT Government or in the service of Statutory Body/ Public Sector Undertakings etc. should be forwarded with attested copies of Annual Confidential Reports(ACRs) of last five years (or lesser period in case the period of service is less than five years) and Vigilance

Clearance Certificate. However, an advance copy may be sent directly by the candidate to avoid delay and candidate shall produce the "No Objection Certificate" prior to interview, if called for.

- 4- The maximum age limit for direct recruitment shall be 40 years. Relaxation in upper age limit will be applicable as per State Government rules.
- 5- The maximum age limit for deputation shall be 55 years.
- 6- The crucial date for the existing vacancies for determining eligibility criteria/age limit would be on 01.06.2013.
- 7- Candidate must mention on the top of the envelop "Application for the Post of Accounts Officer on (Direct recruitment /Deputation basis).
- 8- **For Deputation basis the additional terms and conditions shall be as follows:-**

- a) Candidates applying for Deputation should have requisite Qualifications and Experience (as applicable for the posts mentioned in the above Table) of upto three (3) years in next below pay scale.
- b) Applicants in Central/State/UT Government service or in the service of Autonomous/Statutory Body/PSUs/ Corporations etc. should apply through proper channel only. The applications of such applicants should be forwarded alongwith a "No Objection Certificate" from their parent Department and duly enclosing attested copies of Annual Confidential Reports of last five years and vigilance clearance certificate. However, an advance copy may be sent directly by the candidate to avoid delay and shall produce the above "No Objection Certificate" prior to interview, if called for.
- c) Deputation period shall be for a period of three (3) years initially which may be extend upto two (2) years, as per rules.
- d) Pay & Allowances and other terms and conditions of appointment on Deputation basis will be regulated in accordance with rules of the State Government/Commission.
- e) For appointment on deputation basis, regular service of certain years in various pay scales has been prescribed as essential qualification The pay scale shown in the eligibility criteria are State Dearness Allowance pattern pay scales applicable w.e.f. 1.1.2006 and the eligibility of candidates shall be accordingly determined with reference to these pay scales. The eligibility of such candidates who are working in Public Sector Undertakings etc. where Industrial/Variable Dearness Allowance pattern is applicable shall be determined by equating their IDA/VDA pattern Pay scale with the requisite CDA pattern Pay scales of eligibility in the following manner:

State DA pay scale	=	Industrial/Variable DA pay scale
Minimum of Pay Band + Grade Pay + applicable State Dearness Allowance on Pay.		Minimum of Pay scale held by the candidate + Dearness pay, if any + Applicable Industrial /Variable Dearness Allowance

Further, only those applicants who hold the post as well as the pay scale of that post on substantive basis shall be considered eligible for appointment. The Commission may, however, in most deserving cases consider relaxation in the eligibility criteria in public interest.

- 9- Incomplete applications or submitted in different format are liable to be summarily rejected. The Commission reserves the right to cancel the applications found incomplete in all respects. Mere fulfilling the eligibility criteria does not entitle the candidate to be considered for selection process. The Commission reserves the right to shortlist the applications and only shortlisted candidates will be contacted/called for interview.
- 10- Mere fulfilling the job specifications shall not entitle a candidate for being called for interview.
- 11- Any lobbying /canvassing would disqualify the candidates.
- 12- Applications received after last date will not be considered.
- 13- The Commission reserves the right not to fill above posts. In the case of such eventuality, the notice of such vacancy shall be treated as deferred.

Secretary

APPLICATION FORMAT

Self Attested
Recent
Photograph

Applied for the post : _____

On Deputation/Direct Basis _____

1. Name of the candidate/Applicant :
2. Father's Name :
3. Present Address (in full) alongwith Telephone/Mobile/E-mail/Fax No.
Office:
.....
Residence:
.....
4. Date of Birth (in Christian era) :
5. Age (as on 01.06.2013) :Years Months Days
6. Sex (Male/Female) :
7. Marital Status :
8. Whether you are domicile of Uttarakhand (Yes/No) :
9. Service to which he/she belongs:
10. Present Designation/Post held :
11. Present office address :
12. Scale of Pay & Basic Pay :
13. Date of Superannuation :
14. Education and Professional Qualification:

a) Academic Qualification (in ascending order, starting from high School onward):

Sl. No.	Examination Passed	Main Subject	Board/University	Year of passing	% age of marks
1	2	3	4	5	6

b) Technical Qualification:

Sl. No.	Examination Passed	Board/University	Year of passing	% age of marks
1	2	3	4	5

c) Whether Educational and other qualifications required for the post are satisfied:

(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.) Please mention essential and desirable qualification required and possessed by the candidate in the preceding column

Qualifications/Experience required		Qualifications/Experience possessed by the applicant
Essential	1) 2) 3)	
Desired	1) 2)	

d) Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

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15. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	Nature of appointment whether regular adhoc, Temporary deputation, contract etc.	Period of service		Scale of pay, basic pay and total monthly emoluments	Nature of duty
			From	To		

16. Details of additional academic qualifications, professional training and work experience, if any

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17. Nature of present employment, i.e. ad-hoc or temporary or permanent :

18. In case the present employment is held on deputation/contract basis, please state:

a) The date of initial appointment on deputation/contract basis:

b) Period of appointment or deputation/contract :

c) Name of the parent office/Organization to which you belong :.....

(Address of parent organization)

d) Name of the post & pay scale held by you on regular basis :.....

(Date from when such post held may also be indicated)

e) Name of office/organization and address of present posting:.....

19. Additional details about present employment:

Please state whether working under and give full address of the organization:

a) Central Government :

b) State Government :

c) Central/State Autonomous Organization :

- d) Central/State Government Undertaking :
- e) Central/State University :
- f) Private Organization :
- e) If working under (a) to (e) , are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised and revised scale. :..
20. Total emoluments per month now drawn :
- (Please attach details of gross salary/last pay slip)
21. Whether any contribution made in the field of research:
22. Any other information that the candidate may :
- wish to give (If the space is insufficient enclose a separate sheet)
23. Whether belongs to reserved category. If yes, :
- please state category
24. Notice period/No. of days likely to be availed :
- for relieve from parent Deptt. on being found fit for appointment.
25. Remarks, if any :

DECLARATION

I S/o / D/o Sri solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination/selection is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after appointment my services are liable to be terminated without any notice.

Place:

Date:

Signature of Candidate

List of Enclosures:

Countersigned by employer (If serving in Government/PSU)