



UTTARAKHAND ELECTRICITY REGULATORY COMMISSION

CIRCULAR

Uttarakhand Electricity Regulatory Commission (UERC) a statutory body discharging its functions under the provisions of the Electricity Act, 2003, invites applications from eligible candidates for the following post, which is to be filled up on deputation basis. The format of application and details may be downloaded from the Commission's website: www.uerc.gov.in. The applications are to be submitted as per instructions given herein:

Name of Post & Pay Band	No. of Posts	Essential Qualification and Experience	Desirable Qualification/Experience
Dy. Director (Accounts) Pay Band ₹ 15,600-39,100 and Grade Pay ₹ 6,600	One (1)	1. MBA with specialization in Finance or Chartered Accountant or equivalent from recognized university/institution. 2. 7 years of experience in Government Deptt./Govt. Corporation/Statutory bodies of accounting and / or finance preferably with exposure in management accounting, managing office payrolls, Budget, audit and preparation of account statements. 3. Officer holding analogous post on regular basis or with 3 years regular service in the Pay Band of ₹ 15,600-39,100 with Grade Pay ₹ 5,400 or equivalent. 4. Excellent, verbal and written communication skill. 5. Good working knowledge of word processing, spreadsheets, internet and email software is must.	Familiarity with taxation, income tax, Government rules.

GENERAL INSTRUCTIONS

1. The mode of appointment for the post of Deputy Director (Accounts) is on Deputation basis from State/Central/UT Government/ Statutory/ Constitutional Body / Public Sector Undertakings etc.
2. The Pay & Allowances and other terms and conditions of appointment on deputation basis will be regulated in accordance with rules of the State Government.
3. The maximum age limit for deputation shall be 55 years.
4. The deputation shall be for a period upto three (3) years initially, which may extend upto two years, as per rules.
5. The crucial date for the existing vacancies for determining eligibility criteria/age limit would be on 01.06.2013.
6. For appointment on deputation basis, regular service of certain years in various pay scales has been prescribed as essential qualification The pay scale shown in the eligibility criteria are State Dearness Allowance pattern pay scales applicable w.e.f. 1.1.2006 and the eligibility of candidates shall be accordingly determined with reference to these pay scales. The eligibility of such candidates who are working in Public Sector Undertakings etc. where Industrial/Variable Dearness Allowance pattern is applicable shall be determined by equating their IDA/VDA pattern Pay scale with the requisite CDA pattern Pay scales of eligibility in the following manner:

State DA pay scale	=	Industrial/Variable DA pay scale
Minimum of Pay Band + Grade Pay + applicable State Dearness Allowance on Pay.		Minimum of Pay scale held by the candidate + Dearness pay, if any + Applicable Industrial /Variable Dearness Allowance

Further, only those applicants who hold the post as well as the pay scale of that post on substantive basis shall be considered eligible for appointment. The Commission may, however, in most deserving cases consider relaxation in the eligibility criteria in public interest.

7. The Applications in the prescribed format is to be submitted to **Secretary, Uttarakhand Electricity Regulatory Commission, 1st Floor, Institution of Engineers Building, Near ISBT, ClemenTown, Dehradun- 248 002**, along-with self attested copies of certificates/mark sheets for educational qualifications (starting from matriculation), category and experience **through Registered /Speed Post only so as to reach him latest by 05th July 2013**.
8. Applicants in Central/State/UT Government service or in the service of Autonomous/Statutory Body/PSUs/ Corporations etc. should apply through proper channel only. The applications of such applicants should be forwarded alongwith a "No Objection Certificate" from their parent Department and duly enclosing attested copies of Annual Confidential Reports of last five years and vigilance clearance certificate. However, an advance copy may be sent directly by the candidate to avoid delay and shall produce the above "No Objection Certificate" prior to interview, if called for.
9. Mere fulfilling the eligibility criteria does not entitle the candidate to be considered for selection process.
10. Any lobbying /canvassing would disqualify the candidates.
11. Incomplete application or application submitted in a different format is liable to be summarily rejected. The Commission reserves the right to cancel the applications found not to be complete in all respects. The Commission reserves the right to shortlist the applications and only shortlisted candidates shall be contacted/called for interview.
12. The Commission reserves the right not to fill above posts. In the case of such eventuality, the notice of such vacancy shall be treated as deferred.

Secretary

APPLICATION FORMAT

Self Attested
Recent
Photograph

Applied for the post : _____

On Deputation basis

1. Name of the candidate/Applicant :
2. Father's Name :
3. Present Address (in full) alongwith Telephone/Mobile/E-mail/Fax No.
Office:
.....
Residence:
.....
4. Date of Birth (in Christian era) :
5. Age (as on 01.06.2013) :Years Months Days
6. Sex (Male/Female) :
7. Marital Status :
8. Whether you are domicile of Uttarakhand (Yes/No) :
9. Service to which he/she belongs:
10. Present Designation/Post held :
11. Present office address :
12. Scale of Pay & Basic Pay :
13. Date of Superannuation :
14. Education and Professional Qualification:

a) Academic Qualification (in ascending order, starting from high School onward):

Sl. No.	Examination Passed	Main Subject	Board/University	Year of passing	% age of marks
1	2	3	4	5	6

b) Technical Qualification:

Sl. No.	Examination Passed	Board/University	Year of passing	% age of marks
1	2	3	4	5

c) Whether Educational and other qualifications required for the post are satisfied:

(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.) Please mention essential and desirable qualification required and possessed by the candidate in the preceding column

Qualifications/Experience required		Qualifications/Experience possessed by the applicant
Essential	1) 2) 3)	
Desired	1) 2)	

d) Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

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15. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Orgn.	Post held	Nature of appointment whether regular adhoc, Temporary deputation, contract etc.	Period of service		Scale of pay, basic pay and total monthly emoluments	Nature of duty
			From	To		

16. Details of additional academic qualifications, professional training and work experience, if any

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17. Nature of present employment, i.e. ad-hoc or temporary or permanent :

18. In case the present employment is held on deputation/contract basis, please state:

- a) The date of initial appointment on deputation/contract basis:
- b) Period of appointment or deputation/contract :
- c) Name of the parent office/Organization to which you belong :.....
(Address of parent organization)
- d) Name of the post & pay scale held by you on regular basis :.....
(Date from when such post held may also be indicated)
- e) Name of office/organization and address of present posting:.....

19. Additional details about present employment:

Please state whether working under and give full address of the organization:

- a) Central Government :
- b) State Government :
- c) Central/State Autonomous Organization :

- d) Central/State Government Undertaking :
- e) Central/State University :
- f) Private Organization :
- e) If working under (a) to (e) , are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised and revised scale. :..
20. Total emoluments per month now drawn :
- (Please attach details of gross salary/last pay slip)
21. Whether any contribution made in the field of research:
22. Any other information that the candidate may :
- wish to give (If the space is insufficient enclose a separate sheet)
23. Whether belongs to reserved category. If yes, :
- please state category
24. Notice period/No. of days likely to be availed :
- for relieve from parent Deptt. on being found fit for appointment.
25. Remarks, if any :

DECLARATION

I S/o / D/o Sri solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particulars of information given herein being found false or incorrect, my candidature for the examination/selection is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after appointment my services are liable to be terminated without any notice.

Place:

Date:

Signature of Candidate

List of Enclosures:

Countersigned by employer (If serving in Government/PSU)