



Uttarakhand Electricity Regulatory Commission 'Vidyut Niyamak Bhawan',

Near ISBT, PO- Majra, Dehradun-248171

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Uttarakhand Electricity Regulatory Commission (UERC), a statutory body discharging its functions under the provisions of the Electricity Act, 2003, invites application from eligible candidates for the following post on Deputation or on Direct Recruitment basis. The vacancies shall be filled up either on Deputation or on Direct Recruitment basis. However, the preferred mode of recruitment is Deputation. The format of application and details may be downloaded from the Commission's website: www.uerc.gov.in. The applications are to be submitted as per instructions given herein:-

Sr	Name of the Post & Pay	No. of Posts	Essential Qualifications	Desirable Experience
1	Accounts Officer Pay Matrix 56100-177500 (Level- 10)	One (1)	<ol style="list-style-type: none">1. Graduate Degree in Commerce with Post Graduate Degree/ Diploma or MBA in Finance from recognized university/institution. OR CA/ICWA.2. Excellent verbal and written communication skill.3. Computer literacy. <p><u>Additional requirement for deputations:</u></p> <ol style="list-style-type: none">4. Holding analogous posts on regular basis. OR 03 years regular service in the Pay Matrix Level-8 (47600-151100) or equivalent or above.	Experience of accounting works in accounting software (preferably Tally), familiarity with provident fund, income tax, audit, reconciliation of accounts and book keeping in Central/State Govt. Deptt. / undertaking Corporation/ Statutory bodies.

General Instruction:-

- 1- The preferred mode of appointment for the above post is on Deputation basis from State/Central/UT Government/ Statutory/ Constitutional Body / Public Sector Undertakings etc.
- 2- The Application in the given format is to be submitted to **the Dy. Director (Administration), Uttarakhand Electricity Regulatory Commission, 'Vidyut Niyamak Bhawan', Near ISBT, PO-Majra, Dehradun-248171** alongwith self attested copies of certificates/marks sheets for educational qualifications (starting from matriculation), Category, Passport size recent photograph and details of Experience through **registered/speed post only so as to reach him latest by 10th July, 2018.**
- 3- Applicants in Central/State/UT Government or in the service of Statutory Body/ Public Sector Undertakings etc. should be forwarded with attested copies of Annual Confidential Reports(ACRs) of last five years (or lesser period in case the period of service is less than five years) and Vigilance Clearance Certificate. However, an advance copy may be sent directly by the candidate to avoid delay and candidate shall produce the "No Objection Certificate" prior to interview, if called for.
- 4- The maximum age limit for direct recruitment /relaxation in upper age limit will be applicable as per State Government rules.
- 5- The maximum age limit for deputation shall be 55 years.
- 6- The crucial date for the existing vacancies for determining eligibility criteria/age limit would be on 01.01.2018.
- 7- Candidate must mention on the top of the envelop "Application for the Post of Accounts Officer on (Direct recruitment /Deputation basis).
- 8- **For Deputation basis the additional terms and conditions shall be as follows:-**
 - a) Candidates applying for Deputation should have requisite Qualifications and Experience (as applicable for the posts mentioned in the above Table) in desired pay scale/level.
 - b) Applicants in Central/State/UT Government service or in the service of Autonomous /Statutory Body/PSUs/ Corporations etc. should apply through proper channel only. The applications of such applicants should be forwarded alongwith a "No Objection Certificate" from their parent Department and duly enclosing attested copies of Annual Confidential Reports of last five years and vigilance clearance certificate. However, an advance copy may be sent directly by the candidate to avoid delay and shall produce the above "No Objection Certificate" prior to interview, if called for.

- c) Deputation period shall be for a period of three (3) years initially which may be extended further as per rules.
 - d) Pay & Allowances and other terms and conditions of appointment on Deputation basis will be regulated in accordance with rules of the State Government/Commission.
- 9- Incomplete applications or submitted in different format are liable to be summarily rejected. The Commission reserves the right to cancel the applications found incomplete in all respects.
 - 10- Mere fulfilling the eligibility criteria does not entitle the candidate to be considered for selection process.
 - 11- The Commission reserves the right to shortlist the applications and only shortlisted candidates will be contacted/called for interview.
 - 12- Any lobbying /canvassing would disqualify the candidates.
 - 13- Applications received after last date and other than Registered post/Speed post medium will not be considered in any circumstances.
 - 14- The Commission reserves the right not to fill above mentioned post. In the case of such eventuality, the notice of such vacancy shall be treated as deferred/cancelled.

Secretary